Registration Guide for Family Weekend
This Guide Will Assist You Through the Online Registration Process Through the Stanford Ticket Office (STO).

TO BEGIN, SELECT ON OF THE FOLLOWING:

Welcome to the online registration for Stanford Family Weekend 2018.
In order to attend Family Weekend, you must login below to create or reactivate an account through the Stanford Ticket Office, which manages our registration process and ticket sales.

- If this is your first time attending Family Weekend and you DO NOT have a Stanford Ticket Office account, CLICK HERE
- If you have attended Family Weekend before, and/or DO have a Stanford Ticket Office account and wish to reactivate it, CLICK HERE
- If you have already registered and would like to make changes to your entries or cancel your registration, contact the Stanford Ticket Office for assistance, and CLICK HERE
- Need help or don’t know which to choose? Contact the Stanford Ticket Office for assistance, and CLICK HERE

CLICKING HERE WILL TAKE YOU TO STO NEW ACCOUNT SETUP
CLICKING HERE WILL TAKE YOU TO STO ACCOUNT LOGIN
CLICKING HERE WILL GO TO THE STO CONTACT US PAGE
Registration Guide for Family Weekend
To Start Registration, You Will Need to Create an Account with the Stanford Ticket Office or Log In to Your Existing Account. Required Fields are Indicated with an Asterisk.

ALREADY HAVE AN ACCOUNT, CLICK “LOGIN”

Click ‘Register’ Upon Completion to Create Your STO Account
Registration Guide for Family Weekend

If You Have an Existing STO Account, but do not Remember Your Password, Clicking on ‘Forgot Your Password’ Will Bring You to This Page.

**Stanford University**

**Stanford Ticket Office**

**HOME** **UPCOMING EVENTS** **PAID-EVENT SERVICES** **FREE-EVENT SERVICES** **EMAIL SIGN UP**

Log In To Your Account:

Enter your Email Address, Password and optional Promo Code below to log in to your account:

Please note: If this is your first time reserving tickets through the Stanford Ticket Office, you will need to create an account. Click on the “Register” tab to register for a new account.

- **Email:** 
- **Password:** 
- **Promotion Code:** Previously entered

TO LOG IN TO YOUR ACCOUNT, ENTER YOUR EMAIL ADDRESS AND PASSWORD IN THE FIELDS PROVIDED, AND CLICK ‘LOGIN’

* = Required Field
Registration Guide for Family Weekend
If You Have an Existing STO Account, but do not Remember Your Password, Clicking on ‘Forgot Your Password’ Will Bring You to This Page

Forgot Your Password?
A password reset will be mailed to the email address provided below, if your account is located:

Email: 

* = Required Field

TO RESET YOUR PASSWORD, ENTER YOUR EMAIL AND CLICK “EMAIL MY INFORMATION.” AN EMAIL WILL BE SENT TO THE EMAIL ADDRESS PROVIDED, IF YOU HAVE AN EXISTING STO ACCOUNT REGISTERED TO THAT EMAIL ADDRESS. FOLLOW THE INSTRUCTIONS IN THE EMAIL TO RESET YOUR LOGIN.
Registration Guide for Family Weekend

Once an Account is Created, You Can Begin Registration. Complete the Fields Provided. Required Fields are indicated with an asterisk (*)

Family Weekend Registration

Family Weekend
Friday - Saturday, February 23 - 24, 2018

Welcome to the online registration for Family Weekend.

Some things to keep in mind during the registration process:

- Registration is FREE! ($0.00 = free).
- Total seats indicate the total number of family members registered to attend.
- Entertainment Extravaganza! tickets can be purchased AFTER your registration.

We recommend viewing this website on a desktop or laptop computer, as some mobile device browsers may experience display issues. For additional information on how to complete the registration form below, please click here.

To begin your Family Weekend registration, please select the number of family members attending Family Weekend below. This should include everyone planning to attend Family Weekend, including yourself.

PROMO CODE WILL BE PRESET, IF YOU ARE MISSING PROMO CODE, TYPE FW2018 IN THE FIELD
Registration Guide for Family Weekend
Continue to Add Additional Family Members & Student Information

BEGIN YOUR REGISTRATION HERE

Family Weekend Attendees ($0.00)

Please check one of the following: *

- I am registering for the first time and no other family member has registered me.
- I have already registered but would like to make changes.

FAMILY MEMBERS ATTENDING FAMILY WEEKEND

Please select the total number of family members attending Family Weekend above, including yourself. Then list both the preferred first and last name or surname(s) and how you would like the name(s) to appear on the name badge below.

1) Preferred First Name *
   Last Name or Surname *
   Relationship to Student *

2) Preferred First Name
   Last Name or Surname
   Relationship to Student

BEGIN WITH YOUR INFORMATION IN THE FIELDS PROVIDED

ENTER ADDITIONAL FAMILY MEMBERS ON EACH LINE (UP TO FIVE)

DROP DOWN TO THE NUMBER OF FAMILY MEMBERS ATTENDING. PLEASE INCLUDE YOURSELF, BUT NOT THE STANFORD STUDENT(S).

IF YOU SELECT THIS OPTION, PLEASE CONTACT THE STANFORD TICKET OFFICE DIRECTLY TO MAKE CHANGES.

STO CAN BE REACHED VIA EMAIL OR PHONE:
E: TICKETORDERS@STANFORD.EDU
P: 650-725-2787 (MONDAY – FRIDAY 10 AM TO 5PM)
LIST THE NAMES OF ADDITIONAL FAMILY MEMBERS IN THE FIELDS PROVIDED

If you have more than six family members attending, please list their preferred first name, last name or surname(s), and their relationship to the student (not including those listed above):

Jane Doe, Sister
John Doe, Brother

CURRENT STANFORD STUDENT INFORMATION

ENTER STUDENT INFORMATION INTO FIELDS. IF YOU HAVE MORE THAN ONE CURRENT STANFORD STUDENT ATTENDING STANFORD, PLEASE LIST YOUR ADDITIONAL STUDENT’S FIRST NAME, LAST NAME OR SURNAME, AND CLASS YEAR IN THE TEXT BOX. LIST EACH ADDITIONAL STUDENT ON A SEPARATE LINE.

If you have more than one current Stanford student, please list additional student(s) first name, last or surname(s), and class year:

Jane Doe, 2018
John Doe, 2019

IMPORTANT: After clicking "Next" below, please continue through the entire checkout process. Only after clicking "Complete Your Order" will your registration be complete and will you receive an email confirmation.

* Required Field

CHECK "I AGREE" AFTER READING THE IMPORTANT MESSAGE

CLICK "NEXT" TO CONTINUE
Registration Guide for Family Weekend

On this page, please confirm the number of participants attending Family Weekend to proceed with registration.

- Clicking here will take you to other events available for purchase through STO.
- This number represents how many family members you have registered for Family Weekend.
- Clicking here will take you to other events available for purchase through STO.
- Click “PROCEED TO CHECKOUT” to finalize your registration.

Your current cart contents are listed below:

**SHOPPING CART**

Your cart contains items which will expire in 20 minute(s)

<table>
<thead>
<tr>
<th>Registration Item(s):</th>
<th>Location</th>
<th>Seat(s)</th>
<th>Price</th>
<th>Total Seats</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Weekend Registration</td>
<td>General Admission</td>
<td>1 Seat(s)</td>
<td>$.00 Family Weekend Attendees</td>
<td>1</td>
<td>$.00 delete</td>
</tr>
</tbody>
</table>

**Total Registration Cost:** $0.00

- Manage My Account · Logout · VIEW CART

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**Continue Shopping** · **Proceed to Checkout**
Registration Guide for Family Weekend

There is no fee to attend Family Weekend, so no payment is required. Welcome packets will be available for pickup at check-in. Details will be provided in your registration confirmation e-mail.

Please complete all required fields and click "Complete Your Order" at the bottom of this webpage.

Please note that all sales are final. There are no cancellations or refunds.

For paid events, please provide your payment information below to complete your order. Please note your billing address must match your account address on file.

**Order Details**

*Registration Item(s):*

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Seat(s)</th>
<th>Price</th>
<th>Total Seats</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Weekend Registration</td>
<td>General Admission</td>
<td>1 Seat(s)</td>
<td>$0.00 / Family Weekend Attendee</td>
<td>1</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total Registration: $0.00

You must click "Complete Your Order" to finalize registration.

All registration packets will be available for pickup at check-in. Details will be provided in your registration confirmation and email.

These numbers represent the number of family members you have registered for Family Weekend.
Registration Guide for Family Weekend

When Registration is completed, you will get to this page, and also receive an email confirmation.

You can also now purchase your tickets to Entertainment Extravaganza!

Jane Doe

CLICK HERE TO PURCHASE TICKETS TO ENTERTAINMENT EXTRAVAGANZA!

REGISTRATION PACKETS ARE AVAILABLE AT CHECK-IN AT FRANCES C. ARRILLAGA ALUMNI CENTER

TO MAKE CHANGES CONTACT THE STANFORD TICKET OFFICE DIRECTLY.

STO CAN BE REACHED AT:
E: TICKETORDERS@STANFORD.EDU
P: 650-725-2787 (M – F 10 AM TO 5PM)
Registration Guide for Family Weekend
At this page, you will add Adult or Student/Youth tickets to your cart for Entertainment Extravaganza!

**Entertainment Extravaganza!**
Memorial Auditorium

**Entertainment Extravaganza!**
Saturday, February 24, 2018
4:00PM
Memorial Auditorium, Stanford, CA 94305

The Parents' Club of Stanford University proudly presents a selection of Stanford student groups in the annual Entertainment Extravaganza!

All proceeds benefit the Parents' Club Scholarship Fund, which annually funds scholarships for students.

Don't miss the lively closing event to Family Weekend.

All purchased tickets will be in your registration packets.

All persons, regardless of age, require a ticket.

All sales are final, there are no cancellations or refunds.

**SELECT YOUR TICKETS BELOW**

If you have questions about your order, please email Stanford Ticket Office

Please select quantity from the option(s) below, then click "Next."

- **Adult ($20.00)**
  - Select

- **Students and Youth ($10.00)**
  - Select

**SELECT THE QUANTITY OF EACH TICKET TYPE THEN CLICK “NEXT”**
Registration Guide for Family Weekend
At this page, you will review the tickets selected for Entertainment Extravaganza!

This number represents how many tickets you've selected to purchase for Entertainment Extravaganza!

Clicking here will take you to other events available for purchase through STO.

Click "Proceed to Checkout to purchase your tickets."
Registration Guide for Family Weekend

At this page, you will enter payment information to purchase your tickets for Entertainment Extravaganza! Purchased tickets will be in your registration packet at check-in. We look forward to seeing you February 23 and 24, 2018!

Payment Information is for the cost of Entertainment Extravaganza!

Required fields are indicated with an asterisk.

You must click “Complete Your Order” to purchase tickets.